**Lake Samish Association Board Meeting**

**May 27, 2020**

**Attendance**

Derek Buse, Eric McHenry, Art & Val Baddorf, Sharon Cody, Micah Ping, Maia & Josh Bremmerer, Laurie Henley, Janet Monks, Kate Fadden, Bruce Brown.

Meeting was called to order at 6:31pm.

Josh motioned to adopt April Board meeting minutes, Eric seconded; all approved.

**Treasurers Report**

Sharon noted that when Board meetings occur late in the month, data in the financial report appears outdated. This is because the information is compiled from LSA’s bank account and membership activity ending the last day of the previous month. A few new members have signed up (nine in May plus one business membership). Insurance was paid. Membership dues reminder postcards are ready to send to the people with no email addresses (20 total), just waiting on stamps. Sandwich boards advertising LSA seemed to increase web site traffic and may have increased membership.

**Conflict of Interest Policy**

Janet stated this is required by law for non-profits. She recommended Board members look closely at Venable and IRS-approved (LSA) documents that she emailed out, especially the latter. Send comments and questions to her and she will make edits. There was discussion about what personal interests would be required on the disclosure. Sharon suggested including wording that we must put interest of community ahead of personal interest, eg. if a Board member is advocating for a change in legislation that has impact on the lake community. It’s understood that Board members can’t represent LSA in this situation. To avoid another unfortunate situation like the one involving boating legislation, Board members need to be communicative. We will revisit the Conflict of Interest Policy at next Board meeting. RSVP to Janet individually, preferably within 10 days.

**Communications**

Josh showed products from Mindful with our logo and prices: unisex hoodies, beach bag, trucker and flex-fit cap, women’s and men’s tanks and t-shirt, shorts, swimsuit, towels, coffee mug. We have option of either classic LSA logo or new modern logo, which is a tree. Options for wording are variations on Samish, Lake Samish, Lake Samish Association. Can offer a variety of items on LSA web site at no cost and see what people order, with no expense to us. Mark-up is 20%. We will advertise on sandwich boards, email blast, Facebook. All proceeds go to the community. Josh offered to order a hoodie and hat to test, then we can go live on web site. We could also do history book sales on web site, but have to observe standards of PCI (Payment Card Industry Data Security Standard, for organizations offering credit card sales). Val offered to learn how to use web site to send books out; will coordinate with Maia.

Maia has updated calendar on web site showing events canceled due to coronavirus.

Maia suggests using classic logo on newsletters and new logo (tree) for other things; will not pursue designing new logo at this time.

Maia can post draft minutes on web site if Val uploads to Google Drive. Art offered to help upload.

**Spring Membership Meeting**

Historic first on Zoom is being planned for Thursday June 25 @ 7pm. Two speakers are on the agenda, a Lutherwood rep and an Aquatic Invasive Species program rep. Lutherwood speaker has committed (Eric is contact); Val will follow up with Joan Ellsworth re AIS speaker.

Derek will set up Zoom meeting and there will be no time limit. Suggest using Panelist Mode so audience doesn’t participate unless they notify in Chat box they want to speak. There will be two votes: Derek’s election as Board President and approval of annual budget. Only current members can vote. A quorum is needed (12 members who are not Board members) for voting. Discussed how to have members-only voting. There is an option is to set up an online poll and then we can cross-check with membership list during the meeting. Can follow up with option to renew your membership if you want your vote counted.

Email invitation will be sent to entire membership email list, including members who have not yet renewed their membership, and will promote LSA and state that membership must be current to vote. Invitations should be emailed out within a week and notification put on web site calendar right away, with Sharon’s contact info for membership status. Maia and Micah will write up invitation and send to Board for approval a few days before sending out to all members.

Derek will send out agenda, including budget, election, web site, swag, news since new Board formed. It was noted we should invite public to Zoom Board meetings as well if doing long-term.

Maia will give Sharon and Micah access to general inbox.

Val will try to send out Board meeting minutes within 10 days.

**Neighbors in Need Committee**

Maia showed draft postcard offering LSA help during coronavirus lockdown and connecting people who can help. Added Eric’s phone number as contact. Will send notice by email and USPS. Maia has been working on getting quotes for sending postcards, and wants to use Vistaprint (about $380). The postcard will be sent to all local addresses but not all homeowners, as some are rentals.

**Next meeting will be Spring Membership Meeting on Zoom Thursday, June 25 @ 7pm.** No Board meetings during summer; resume in September.

Meeting adjourned at 8:32pm

Submitted by Valerie Baddorf, Secretary