**Lake Samish Association Board Meeting**

**November 17, 2020**

**Attendance**

Board members: Derek Buse, Eric McHenry, Art & Val Baddorf, Sharon Cody, Laurie Henley, Janet Monks, Kate Fadden, Bruce Brown.

Meeting was called to order via Zoom at 6:32pm.

**Approval of Minutes**

May minutes (edited version): Art moved, Kate seconded motion to approve; all voted in favor except Eric abstained.

September minutes: Eric moved, Art seconded motion to approve with one change in the attendance (Micah did not attend). All voted in favor.

**Treasurer’s Report**

Sharon sent the treasurer’s report to Board members ahead of the meeting. People can renew membership on website via Paypal.

**Announcements/Next meeting date**

Next Board meeting: Wed. Jan 13 @ 6:30

Governor Inslee made an emergency proclamation that allows non-profits to vote remotely in Washington. Due to technical and privacy issues, it’s still unclear whether we can have the entire membership vote online, but it’s OK for the Board to do so. Currently there’s no need for membership to vote but we will need to elect Board members in the spring. We can also change the bylaws to allow online voting.

Fall membership meeting was not held due to pandemic and subsequent cancelation of events. Feedback was given on the spring membership meeting held via Zoom. People thought it worked OK and the speakers were informative, but there could be more member participation. Also there were distractions from members attending on boats. Board members decided to continue to have online membership meetings if we can’t meet in person, to let membership know we’re still operating.

Discussed options for members to vote for Board members online at spring membership meeting. Bruce will look into Survey Monkey but it is not free. Microsoft Teams is another option. Derek will look into other platforms for voting. Foremost is the need to protect voters’ privacy.

Spring General Membership Meeting date: Thurs. Apr. 22 @ 6:30, on Zoom if necessary, or in person if possible. Saving the date gives us time to get the word out.

**LSA swag**

A suggestion was made to offer sales of Lake Samish beer glasses for the holidays if Kathy Ploeger is available to do another order. The beer glass sales are a good community builder, but Kathy doesn’t want to use the same vendor due to customer service issues. Also discussed advertising the history book for holiday season. Josh/Maia would have to integrate these items into the website, but they’re not currently available because they just had their first baby. Micah, the communications chair (not present), also may be able to help. Eric will follow up with Micah about sending out an email update to members. We also need to routinely get the Board meeting dates out to the public via email, web site, etc., per our bylaws.

Discussed finding a new swag vendor since the one we were going to use has been shut down. Suggest getting this going in January, in time for spring. It’s unknown how long Maia and Josh will be out and swag sales may depend on their availability.

**Conflict of Interest Policy**

Janet sent out the Conflict of Interest Policy which was approved at last meeting. Board members should sign and email it to Janet and she will upload to Google Drive, or people can upload it themselves. Suggestion was made to change the bylaws to say that Board members must sign the Conflict of Interest Policy, in order to formalize it and hold people’s feet to the fire. Janet will look into whether this would be required. We can vote on amending the bylaws at next meeting with 75% of Board members present. Sharon will write up the verbiage for our next meeting.

Additionally, a basic Code of Ethics or Code of Conduct could be written up and made available to Board members, to make the concepts more accessibile. Val will send out a sample Code of Ethics and we can discuss at the next meeting.

**Upcoming/Past Events**

Litter pick-up: Eric and Laurie, as well as other folks, cruised the lakeside roads and did garbage pick-up this fall. We will continue to do this DIY during the pandemic.

Board nixed the idea of online community cookie decorating event and discussed alternatives. Decided to invite members to post photos of Christmas/cookie decorations on Facebook. Kate will write up a description and Val or Micah can post it on Facebook. Ladies’ luncheon cancelled this year due to Covid. We need to send out an email to membership including an update on the litter pick-up, the Christmas/cookie decorating announcement, info about beer glasses (if applicable), history books for sale, and upcoming January and April meetings. Eric will write up the email and coordinate with Micah about sending.

There have been some lapses in communication. The harvest party cancelation write-up wasn’t posted as agreed on Facebook. Kate signed up and paid to advertise her business on the website but there was no follow-up. In a past meeting, the Board voted to approve the expense of sending a postcard to members about Covid relief, but it was never sent. Jerry Johnson noted at the last meeting that the web site’s sign-up to receive updates about Board meetings did not work. An email giving a bridge update was sent out, but several Board members did not receive it. Art will forward it to Board members. Eric will follow up with Micah on communications issues.

Discussed how to contact members who’ve paid dues but don’t use email or Facebook. Since the pandemic began, we haven’t done a newsletter for lack of news. Could print out upcoming email and mail or hand-deliver to these folks. Derek and Val will help deliver. Sharon will send out addresses of members who don’t use email and need printed copies.

Followed up on new member welcome packet. Madeleine Smith is still in charge of distributing but the packet usually contains a recent newsletter. Derek will make up a list of new residents and look into printing the autumn email/newsletter.

Request was made that Secretary send out the minutes within ten days of the meeting. That said, Board members should keep track of the tasks they’ve agreed to do.

**Other updates:**

Bridge replacement: Laurie reported the bridge project will be starting in the winter of 2022, wrapping up in 2023.

Water District meeting: Art reported that PSE will be burying electric lines around the lake and this should be done before completion of the bridge. This should help reduce the frequency of power outages.

Water quality and AIS: Pat Curry provided info on a business that does AIS control via mobile unit. We need to keep AIS in our sights. There were also complaints of large amounts of Styrofoam from old docks on the lake, and this should be kept on our radar as possible future project.

Eric has been coordinating with the County on signage about boating regulations. They’re putting together documents to post at the boat launch and hand out to boaters.

Next Board meeting: Wed. Jan 13 @ 6:30

Meeting was adjourned at 8:22 pm.

Submitted by Valerie Baddorf, Secretary